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# SOLENIS POLICY Community Relations

# 1.0 Policy

Community relations activities facilitate effective two-way communication between Solenis and government agencies, first responders and communities surrounding our large production operations. As a Responsible Care\* company, we are committed to building strong relationships by being a good neighbor. We share timely and accurate information with our stakeholders, actively listen to community concerns, and whenever possible, incorporate these into our operations.

#### 2.0 Planning

Each production location with 10 or more people is required to have a Community Relations Plan, reviewed at least yearly by the senior site leaders for results and updates. See the Appendix for guidance and the global template. Community Relations Plans are kept in the Responsible Care Management System section of InSite, where previous years' copies will be retained in accordance with our Records Management policy.

SolenisGives, our corporate social responsibility program, drives additional community engagement through several different channels, including employee participation, customer partner programs and non-governmental organizations, such as The Water Project. Access to Community Relations Plans is also provided through SolenisGives.

### 3.0 Purpose

The community relations program is the framework for Solenis production site leaders to support communications and build a mutually beneficial relationship described in Section 1.0. This effort includes, but is not limited to:

- Providing basic information concerning our manufacture and distribution of products and services, and use of raw materials.
- Maintaining a channel for public dialog regarding questions and concerns about safety, health, security and the environment as they relate to our activities.
- Establishing active relationships with local emergency services and other relevant government organizations, including invitations for site tours and participation in safety drills.
- Developing contacts with the local news media, including developing positive news stories.
   Refer to our Media Relations policy for guidance regarding media inquiries.

<sup>\*</sup>Trademark owned by a third party



- Participating in outreach activities to demonstrate our interest and concern for our local communities, including, but not limited to, charitable support, participation in career fairs and providing speakers to civic groups and schools.
- Supporting underserved communities and vulnerable goups around the world through partnerships with customers via our <u>creating shared value programs</u>, such as Soap for Hope™ and Linens for Life™, and non-governmental organizations, such as <u>The Water</u> Project.

#### 4.0 Communities defined

Understanding the impact of "good neighbor" actions as well as the impact of potentially negative situations are important to the ongoing success of our business. Our local Community Relations Plans reflect the needs of the local stakeholders and vary according to our operation profile. Working together and listening to the various groups helps ensure a positive outcome for our employees and for the community.

Local stakeholders include anyone who can be affected by our operations, but specifically residents and / or businesses; governments, including schools and transportation agencies; first responders, such as firefighters, police and environmental response teams, and public and private utilities.

# 5.0 Scope

All parts of Solenis' operations, corporate processes and supply chain worldwide are covered by this policy.

#### 6.0 Owner and responsibilities

The vice president, Corporate Communications, is responsible for this policy. Community initiatives are managed by the global corporate social responsibility and global operations organizations.

#### 7.0 Exceptions

There are no exceptions to this policy.

#### **Revision history**

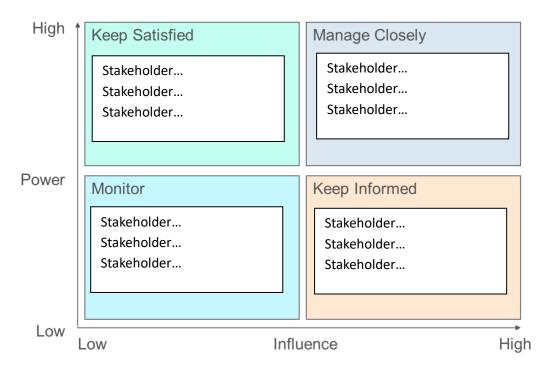
This is a history of notable changes to this policy.

Effective date	Section	Description of change				

#### **APPENDIX**

# **Stakeholder Analysis**

Map out stakeholders that are important to your manufacturing plant. Examples: neighbors, local businesses, media, schools, politicians, emergency services, etc.



Once stakeholders have been identified, look for opportunities to connect and create your actions that can be transferred to the Community relations Plan

Stakeholder	Interaction	Interaction	Interaction
Example: Neighbors	Newsletter	Volunteering event  – litter pick	Open house
Example: Nearby	School visit –	Newsletter	Donation /
School	establish needs		sponsorship
Example: Local Mayor	Site visit / tour		



# **Community Relations Plan**

Plant Location:		
Division:		
Plant Manager:		
Date Revised/Drafted:		
General Plant Information:	Number of employees?	
	Are hazardous material handled or stored on-site (Y/N)?	

Activity	Date(s)	Event Description/Desired Outcome	Target Audience(s)	SolenisGive	es Activity?		Cost	Status and Impact
Name of the activity or organization	Date(s) the activity or event is scheduled to occur	Overview of activity and desired outcome	Physical area or group the activity impacts	Advancement of Women and Girls		Other		Completed, Partially Completed or Not Completed (indicate reason); number of people served, amount collected, or goal accomplished